



SELECTMEN'S MEETING MINUTES

July 14, 2015

ATTENDANCE: Selectmen Brian Robischeau, Selectman Richard Zacher, Selectman William Nelson, Marilou Maclean, Ed Nason, Ed Comeau, Tom Hill, Laurie Champy, Rose Zacher, Dianne Smith

REPORTS FROM TOWN OFFICIALS:

- **Treasurer-** Bank account balances given. School district paid for July.

MOTION: Selectman Brian Robischeau made a motion that Brookfield will continue for 2015 to have the Tax Anticipation Note (TAN) with the line of credit up to \$300,000 to be used at the Board of Selectman's discretion to pay for expenses. Selectman Nelson seconded, all in favor, motion carries.

Selectman Zacher recently attended a Trustee of the Trust fund meeting and there was discussion of the Trustees investing money rather than the balance being carried in Meredith Savings Bank at 0% interest. The money would be available with 7 days notice. Selectman Zacher will request that the Trustees of the Trust Fund look into details and present them at a future BOS meeting in about a month.

There was discussion between Marilou Maclean and Selectman Zacher regarding process for the town to accept a donation to the Cemetery Fund.

- **Tax Collector-** Confirmation that property tax bank escrow check arrived on July 1, 2015 and no taxes will be considered delinquent.
- **Assessing-** Selectman Robischeau commented that abatements have been filed. A couple were approved and are done, the rest of the letters have gone out for the abatements.

Selectman Zacher commented the town owes one rebate, Selectman Robischeau will ask Assessor Clerk to contact George Nick and have him get necessary information for rebate.

- **Planning Board -** Ed Comeau advised that the next meeting is Thurs, July 16, 2015 @ 6:30pm. Nothing to report.
- **Code Enforcement Officer-** Ed Nason presented two intent to cuts for the Selectmen to sign- Map 37 Lot 2, Map 28 Lot 10, Map 25, Lot3.
There was a complaint made by a resident that Stoneham Road is impassible. The decision was made to perform some gravel patch to temporarily improve the road until the remainder of the project can be started which is anticipated in early August.

Mr. Nason moved the boards out of the Forestry shed. Brad Williamson is aware that the shed is now available.

Mr. Nason is expecting the new road signs soon.

Conservation Commission - Tom Hill confirmed that the August meeting is cancelled; the next meeting is scheduled for Sept. 02, 2015 in Schoolhouse

- **Emergency Management-** Selectman Nelson attended a local workshop where there was discussion of potential emergency situations.

The generator company is coming Fri, July 17, 2015 from 9a-11a to perform quarterly service.

- **Heritage Commission-** Annual Old Hometown Dinner scheduled for Sat. Aug 15, 2015 @ 5-7pm. There will be music and a BBQ where pork, beef and chicken will be served. Marilou MacLean is requesting volunteer help from Brookfield residents. Please contact her via email which can be found on town website. Service for this event will qualify for community service for children that need to perform hours. Marilou has requested approval to purchase 3 rectangular tables. Selectman Nelson will look into comparing quality and pricing of other table.

MOTION: Selectman Robischeau put forth a motion that they give Marilou MacLean the okay to buy 4, \$60 rectangular tables for approximately \$240 and look into round tables for future potential purchase. Selectman Nelson seconded, all in favor, motion carries.

- **Cemetery Commission-** Selectman Zacher volunteered to see the project through the land clearing and stumping phase then it gets turned over to Cemetery Trustees.
- **Website-** Needs to be updated. Rose Zacher will come in and work with Laurie Champy next Wed July 22, 2015.
- **Old Business-** Selectman Nelson will have White Mtn Oil arrange details of new LP tank installation with Eddie Nason.

Selectman Robischeau will follow up with Jae Whitelaw regarding where draft release stands with Fairpoint.

Selectman Robischeau confirmed that the roof contract has been revised and signed.

Land Acquisition Meeting Sat. July 18, 2015 @ 9AM in the townhouse.

- **New Business-** Contract with Avitar ends this December 2015. Selectman Zacher will ask George Nick to get information regarding alternate assessing firms and to present for next BOS meeting.

Mr. Nason asked that the Town provide courtesy letters to local residents regarding work on Stoneham Rd. Laurie Champy will draft letter to mail to be mailed out within 2 weeks. Rose Zacher mentioned also posting notice on website.

There will be a hearing in Ossipee on Thurs July 23, 2015 regarding legal issues between the town and landowner over a property line dispute.

No Public Comments.

- **Correspondence:** Refund check received for \$406 from media company.

Marilou MacLean requested that we have premium credit w/Workers Comp Policy of over \$1,000 paid back to town from insurance company. Marilou will write and present a letter to Selectman for approval to request funds be returned.

Received letter July 1, 2015 from Charter Communication in which we were referred to as a franchise partner and were advised that they are merging. There is no record on file that we are a franchise partner. We will retain a copy on file for review.

Received request from Planning Board to update Selectman's portion of CIP by Aug.14, 2015.

Received notice of hearings from Strafford County Regional Planning Commission regarding public transportation (Coast). Public is encouraged to make comments by end of business July 16, 2015.

Bills were reviewed, signed and bank statements were reconciled.

The next Selectmen meeting will be held on July28, at 6:30pm.

Meeting adjourned 7:30pm

Respectfully Submitted,

Laurie Champy
Administrative Assistant